

POWHATAN SCHOOL

49 POWHATAN LANE

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“We learn not for school, but for life.”

Powhatan Summer Camp Director Summer 2018

Powhatan School is a pre-kindergarten through eighth grade coeducational, independent day school located near Winchester in the beautiful Shenandoah Valley of Virginia. Founded in 1948 and accredited by the Virginia Association of Independent Schools, Powhatan is situated in a rural setting on 67 acres of land in the town of Boyce in Clarke County. Our student body draws from a broad geographical area consisting of three states and seven school districts. Our families come from Virginia (Clarke County, Fauquier County, Frederick County, Loudoun County, Warren County and Winchester City), Maryland, and West Virginia

Powhatan’s educational philosophy views elementary and middle school as important steps in a lifelong learning process which are to be cherished in and of themselves. With an emphasis on a literature-based curriculum, the school offers opportunities for intellectual enrichment and personal growth through study that crosses the academic disciplines. With a strong math and science program, we provide instruction in music, art, drama, public speaking, athletics, and computer technology as well as participation in extra-curricular activities.

Powhatan School believes that successful education creates lifelong learners who use their knowledge, creativity, and skills to be confident students in an ever-changing world. ***We learn not for school but for life*** is our guiding principle.

Position Summary: The Powhatan Summer Camp Director plans, coordinates and oversees the overall camp program, approves all camp activities and hires camp staff. He/she is responsible for communicating with parents, guardians, teachers, counselors and other camp staff prior, during and after the summer camp program has ended.

Qualifications:

- Has the ability to work collaboratively with others
- Possesses good leadership, management, and organizational skills
- Is patient, enthusiastic, self-controlled, and dependable
- Has some experience in event planning (preferred but not required)
- Has some teaching experience (preferred but not required)

Responsibilities:

- Develop and direct programs for Powhatan Summer Camp and approve all camp activities
- Work with school business office to establish operating budget for the camp and control expenditures
- Order all materials needed for camp offerings
- Create weekly camp schedule, including indoor and outdoor space management
- Design and produce information (in advance of camp program) to advertise the program and camp offerings
- Work with school IT department to design and maintain camp website
- Attend camp fairs as needed and when available
- Handle questions, problems, and concerns of parents/guardians before and during camp
- Schedule meetings with camp staff and counselors as needed
- Maintain camp records, forms and other paper work
- Nurture the health and safety of all campers and staff