



**POWHATAN
SCHOOL**
EST. 1948

August 1, 2023

Dear Powhatan School,

In July, Mr. Briar announced that the 2023-24 school year would be his last at Powhatan. The first task of the Board was to hire a professional search firm to assist us throughout the entire process. After reviewing proposals and interviewing several firms, we selected Southern Teachers out of Charlottesville, VA, because of its stellar reputation for understanding the unique culture of schools and producing high-quality candidates.

The consultants from Southern Teachers have hit the ground running. They have already posted the [search announcement](#) on their site. They will be on campus August 25th to interview various constituent groups. The results of these meetings and other information the school has provided will be used to create the position profile, the document that will be used to market Powhatan School and the Head of School position. This profile will be disseminated nationally through advertising media (such as independent school associations) and the consultants' networks, and we will share it with the Powhatan community.

Over the weeks following the publication of the profile, Southern Teachers will be busy sourcing candidates. They will handle the receipt of resumes, conduct phone interviews, and perform initial reference checking. We expect to have a strong pool of candidates from which to narrow down the semi-finalists. We will conduct interviews with the semi-finalists this fall and further narrow that group to finalists, who will be brought to campus and interviewed by a new Powhatan search committee, currently in formation, and various stakeholder groups before Thanksgiving.

Our goal is to identify the new Head of School and to make a recommendation to the Board of Trustees sometime towards the end of this calendar year, with that person accepting and an announcement made to the school community soon after. This will allow ample interaction between Mr. Briar and the new Head of School before the July 2024 transition.

This is a very exciting time in the life of our school, and we encourage you to follow our progress on the school's website or contact us with any questions.

Sincerely,
Langdon Greenhalgh
President, Board of Trustees

Niki Kofsky
Vice President, Board of Trustees